

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on August 15, 2017.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

Mayor Gover led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall, YEA Commissioner Preston Owen, and YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Daniel C. Jones, Finance Director/Treasurer Beth Wright, Public Works Director Dean Barber, Police Chief Jeff Branson, Library Director Carl Walworth, and City Clerk Susan O'Brien.

CONSENT AGENDA

Mayor Gover seconded by Commissioner Hall moved to approve the consent agenda consisting of minutes of the regular meeting July 18, 2017; bills and payroll for the last half of July, 2017.

Bills & Payroll
last half of August, 2017

	<u>General Fund</u>		
Payroll		\$	276,387.38
Bills		\$	<u>133,354.15</u>
	Total	\$	409,741.53
	<u>Hotel Tax Administration</u>		
Payroll		\$	3,826.07
Bills		\$	<u>6,853.46</u>
	Total	\$	10,679.53
	<u>Festival Mgt Fund</u>		
Bills		\$	<u>10,736.51</u>
	Total	\$	10,736.51
	<u>Insurance & Tort Jdgmnt</u>		
Bills		\$	<u>963.50</u>
	Total	\$	963.50
	<u>Midtown TIF</u>		
Bills		\$	<u>1,714.69</u>
	Total	\$	1,714.69
	<u>Capital Project</u>		
Bills		\$	<u>408,456.66</u>
	Total	\$	408,456.66
	<u>Broadway East Bus Dist</u>		
Bills		\$	<u>3,074.43</u>
	Total	\$	3,074.43

	<u>Water Fund</u>		
Payroll		\$	36,067.07
Bills		\$	48,402.51
	Total	\$	84,469.58
	<u>Sewer Fund</u>		
Payroll		\$	35,314.24
Bills		\$	71,863.90
	Total	\$	107,178.14
	<u>Health Insurance Fund</u>		
Bills		\$	97,470.67
	Total	\$	97,470.67
	<u>Motor Fuel Tax Fund</u>		
Bills		\$	14,893.42
	Total	\$	14,893.42

Mayor Gover declared the motion to approve consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

Mayor Gover opened the floor for questions or comments from Public with no response.

NEW BUSINESS

Mayor Gover seconded by Commissioner Hall moved to adopt Resolution No. 2017-3000, recertifying Elected Officials' participation in the Illinois Municipal Retirement Fund (IMRF).



A RESOLUTION RELATING TO PARTICIPATION BY ELECTED OFFICIALS IN THE ILLINOIS MUNICIPAL RETIREMENT FUND

IMRF Form 6.64 (Rev. 03/17) **(Income tax information can be found on the reverse side of this resolution)** Employer IMRF I.D. Number: 3367

**CITY OF MATTOON, ILLINOIS
RESOLUTION NO. 2017-3000**

WHEREAS, the City of Mattoon is a participant in the Illinois Municipal Retirement Fund; and,

WHEREAS, elected officials may participate in the Illinois Municipal Retirement Fund if they are in positions normally requiring performance of duty for 1,000 hours or more per year; and,

WHEREAS, this governing body can determine what the normal annual hourly requirements of its elected officials are, and should make such determination for the guidance and direction of the Board of Trustees of the Illinois Municipal Retirement Fund.*

NOW THEREFORE BE IT RESOLVED by the City Council for the City of Mattoon, Coles County, Illinois finds that the following elected positions qualify for membership in IMRF:

TITLE OF ELECTED POSITION	DATE POSITION BECAME QUALIFIED
Mayor	May 3, 2005
Commissioners	May 3, 2005

CERTIFICATION

I, Susan J. O'Brien, the City Clerk of the City of Mattoon of the County of Coles, State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of a resolution duly adopted by its City Council at a meeting duly convened and held on the 15th day August 2017.

/s/ Susan J. O'Brien
Signature Clerk or Secretary of the Board

*Any person who knowingly makes any false statement or falsifies or permits to be falsified any record of the Illinois Municipal Retirement Fund in an attempt to defraud IMRF is guilty of a Class 3 felony (40 ILCS 5/1-135).

ILLINOIS MUNICIPAL RETIREMENT FUND
2211 York Road, Suite 500, Oak Brook, Illinois 60523-2337
Employer Only Phone: 1-800-728-7971
www.imrf.org

IMRF Form 6.64 (Rev. 03/17)

Mayor Gover opened the floor questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Cox moved to approve Council Decision Request 2017-1786, authorizing the promotion of Sgt. Jeffrey Wines to rank of Lieutenant effective September 02, 2017 due to the retirement of David Vanderport.

Mayor Gover opened the floor for questions/comments/discussion. Chief Branson expressed accolades for both of the promotions, who have had the most overall experience in the Police Department and who have outstanding work ethics and character.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Graven moved to approve Council Decision Request 2017-1787, authorizing the promotion of Officer Donald Sweeney to rank of Sergeant effective September 02, 2017 due to the retirement of David Vanderport.

Mayor Gover opened the floor for questions/comments/discussion.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Graven moved to approve Council Decision Request 2017-1788, authorizing the purchase of one 2018 Chevrolet Impala Administrative Package Police vehicle from Miles Chevrolet in the amount of \$23,479 for the Mattoon Police Department.

Mayor Gover opened the floor for questions/comments/discussion. Commissioner Cox inquired as to the small vehicle with Chief Branson stating the larger vehicles were for Patrol and this was for the Detectives. Commissioner Hall noted the fabric back seat with Chief Branson stating this was a little nicer of a vehicle.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Owen moved to approve Council Decision Request 2017-1789, approving a \$3,000 grant by the Tourism Advisory Committee from FY17/18 hotel/motel tax funds to the Mattoon YMCA for the Girls on the Run Event to be held November 11, 2017; and authorizing the mayor to sign the agreement.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Cox moved to approve Council Decision Request 2017-1790, approving a \$3,000 grant by the Tourism Advisory Committee from FY17/18 hotel/motel tax funds to the Mattoon Santa Chase for its Half Marathon and 5K Race to be held November 18, 2017; and authorizing the mayor to sign the agreement.

Mayor Gover opened the floor for questions/comments with no response. Commissioner Graven inquired as to the balance. Commissioner Hall believed the error was due to a transposition and would be reviewed.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT noted attending recent and upcoming TIF meetings with consideration of policy changes, reviewing applications for a Plumbing Inspector with interviews next week, and contacting building owners for retail economic development. Mayor Gover opened the floor for questions with no response.

CITY ATTORNEY updated Council on the sale of the hotel and arguments over the lease rights of the billboard, and the proposed rebates for fire truck corrosion issue with Pierce Manufacturing. Mayor Gover opened the floor for questions with no response.

CITY CLERK noted an increase of birth certificates requests due to school starting, various reports, insurance issues, and other personnel issues. Mayor Gover opened the floor for questions with no response.

FINANCE noted working with the auditors and preparing TIF annual reports with September payments to prepare, and distributed and reviewed the July Financial Report including cash position. Mayor Gover opened the floor for questions with no response.

PUBLIC WORKS reviewed Public Works projects including the Public Works Building with paving out for bid, municipal parking lot at 21st & Broadway, and Marshall Avenue Sidewalks. Mayor Gover announced a good comment from the public on the Marshall Avenue sidewalks. Director Barber acknowledged Bartels' Construction's good work. Mayor Gover opened the floor for questions with no response.

FIRE & ARTS AND TOURISM Commissioner Hall reported on the Pierce Manufacturing recovery, progress of the emergency truck, letter from the Illinois Commerce Department on an increase in tourism state-wide as well as Coles County with numbers up between 2015 and 2016 by 7.1%, and acknowledged the City of Charleston's events having a meaningful positive effect on Mattoon. Mayor Gover opened the floor for questions with no response.

POLICE noted the enforcement of cell phone violations with the start of school resulting in a reduced number for the first day. Mayor Gover opened the floor for questions with no response.

LIBRARY Director Walworth introduced himself and would attend quarterly, invited input from the Library from everyone, and implemented Discover Library All Over Again with podcasts to promote the Library, community events, and topics of general interest. Mayor Gover opened the floor for questions with no response.

COMMENTS BY THE COUNCIL

Mayor Gover complimented Director Walworth on his work. Commissioner Cox congratulated Director Walworth on his appointment; and announced a good summer for the City with compliments on everyone's work to make a noticeable difference and displays of banners for Lake Land College along Lake Land Boulevard. Mayor Gover added how important Lake Land College was to the City and how it had progressed over the years. Commissioner Graven acknowledged the great work by everyone and announced Relay For Life event this weekend. Commissioner Hall complimented Director Walworth on his work; and announced the work Chamber Director Ed Dowd, himself, and County Board completed by having the Exit 192 at 1000 North changed to Mattoon Charleston Enterprise Parkway and thanked Director Dowd and the Chamber for their assistance. Mayor Gover thanked Commissioner Hall, Director Dowd, and the Chamber. Commissioner Owen thanked Commissioner Hall for getting the name changed and congratulated Director Walworth on his appointment. Mayor Gover congratulated Lt. Wines and Sgt. Sweeney on their promotions. Commissioner Graven added that the Fire Department would be selling pink t-shirts and sweatshirts for Relay for Life.

Commissioner Hall seconded by Commissioner Cox moved to adjourn at 7:00 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, NAY Commissioner Owen, YEA Mayor Gover.

/s/ Susan J O'Brien
City Clerk